



320 19 Street SE, Calgary, AB T2E 6J6

KINDERGARTEN APPLICATION FORM

2020 - 2021

This registration form is a legal document. It must be accurate and complete. All information will be treated confidentially. In recognition of PIPA requirements, the supervising authority can only use the personal information collected on this form for the purposes of approving, monitoring and supervising a school delivered program. Should you have any questions regarding this collection, please contact our office.

ADMISSION: The Principal has the authority to determine the grade placement of each student enrolling or re-enrolling in the school. Whilst the school may continue to admit students of a wide range of abilities and learning needs, the Principal will not offer admission to a student who, in their opinion, will not be able to benefit from the opportunities in the school, or when a student's presence is likely to disturb the learning of other students in the school.

SPECIAL NEEDS OR MODIFICATIONS - We are not a designated special needs school and do not offer programs suited to students at either end of the learning spectrum.

STUDENT INFORMATION: A student cannot be registered without proof of legal name, age, citizenship and Alberta residency. A legal document such as: birth certificate, passport, landed immigrant documents, Canadian citizenship document, or student visa must be presented with your application.

Legal Surname, Legal First Name, Legal Middle Name, Preferred Name(s), Gender, Preferred Pronoun, Date of Birth, Citizenship, Language(s) spoken at home, Age on Sept. 1

Aboriginal Self Identification: For further information, please refer to: https://education.alberta.ca-supports/results-report or contact Alberta Education at 780-427-8501

FAMILY INFORMATION: The family must be a resident of the Province of Alberta on Sept. 30 to qualify for funding.

Mother's Name (First and Last), Father's Name (First & Last), Address, City, Postal Code, Cell Phone, Alt Phone

Email is our primary mode of communication. Please list all of the emails that you wish to have added to your student's account:

Student resides with: (check one), Is there a Custody Agreement or Protection Order in place?

Emergency Contact & Relationship, Phone Number

Families issues or concerns:

Medical issues or allergies: We cannot guarantee that Phoenix is an allergen-free zone. Please ensure you or your student carries their epi-pen at all times and is able to use it.

Does your child require the services of: Speech Therapist, Occupational Therapist, Psychologist, Educational Assistant, Other

Please supply names and contact numbers of any other professionals involved in the care of this student.

Parent Signature, Date

KINDERGARTEN PROGRAM ACCOUNTABILITY AGREEMENT



Parents are highly engaged partners in this program. There is a collaborative effort between the home and the school, combining the strengths of parent-student, student-teacher (Learning Coach), and parent-teacher (Learning Coach) interaction.

Phoenix provides access to 475 hours of kindergarten programming. The school also arranges for other classes, fieldtrips, tours, off-campus activities, athletic events and /or other excursions (hereafter known as events) which have educational, athletic or cultural value. The school does charge for these extra fieldtrips, snacks, specialty events or items. Participation in these events is not mandatory. If you chose to participate, you must register and pay the appropriate fee(s).

PROGRAM EXPECTATIONS:

1. Parents will attend an orientation session at the beginning of the year.
2. Regular **weekly** attendance is **REQUIRED**.
3. Students must attend at the school on Count Date (September 30 or closest school day to Sept 30).
4. Parents will notify the school if child is ill or away for an extended period of time.
5. Parents will attend parent-teacher interviews in January and June.
6. The Parent shall notify Phoenix Education Foundation of any change of residence location within five (5) days of such change.
7. Parents are required to transport their own children to all classes, events and fieldtrips. The Transportation Grant is given to parents to cover this expense. If the student does not meet the program expectations as outlined in this document, the Transportation Grant may be withheld or pro-rated, based on attendance.

PARENT DECLARATION:

I understand that by enrolling my student in the Kindergarten program, I agree to utilize and participate in **ALL** program expectations, as described above, **for the entire school year**. Any modifications to the program will be at the direction of my Learning Coach.

Parent Signature

Date



1. Phoenix Education Foundation (hereafter known as *the school*), arranges for students to participate in classes, workshops, camps, field trips, tours, off-campus activities, athletic events and/or other excursions (hereafter known as *events*) which have educational, athletic, or cultural value.
2. I agree to be responsible for the supervision of the above named student, as well as, for any injuries and damages suffered by the student while participating in any event hosted, organized, or promoted by the school. Parents are responsible for their student's behavior at all times and will be asked to correct a student's behavior if the school deems it to be inappropriate or they will be asked to leave said event if their student continues to be rude, disruptive, damages the venue's property or fails to adhere to the venue's rules and procedures. Any events coordinated in conjunction with other organizations are subject to their availability, registration procedures and event guidelines.
3. I agree to register for events and classes no later than 4:00 pm the Friday prior to the event for any events for which the student shall participate. Registration will not be considered complete unless the appropriate fees have been paid at the time of registration. Parents must advise the school in writing prior to the commencement of any event, if they withdraw consent for the student to participate in the event. If the student is ill, parents must call to advise the school that the student will not be attending the event. **Registration fees are non-refundable and non-transferable.**
4. All outstanding amounts on the student's account are payable on June 15th of each year and I agree that the school may charge my credit card for any and all outstanding amounts after that date, if not paid in full.
5. Participants are required to be on time, dress appropriately and participate fully in any school function, field trip, event or program. Possession of drugs, alcohol, tobacco, cannabis, vaping products and/or weapons is strictly prohibited and intentionally destructive behavior such as hitting others, spitting, swearing and willful destruction of other's property will not be tolerated.
6. Due to the nature of the school, there may be a limited number of spots available for events and as such, registration for events is on a first-come, first serve basis. The school has the right to cancel any event for any reason such as weather condition, venue cancellation, lack of participants, etc. If the school cancels the event, a credit will be issued to the student's account.
7. I agree to transport our student named above to and from any events that s/he may be participating in that have been organized by the school. I agree to have in effect the necessary vehicle and liability insurance and that I will use a certified child safety seat to transport a child under 40lbs as required by law.

Student Legal Surname:	Legal First Name:
Preferred Name:	
Home Phone:	Cell Phone:
Email address:	
Emergency Contact and Relationship:	Phone:
Medical issues, allergies or family issues:	

On behalf of the student named above, I _____ HEREBY WAIVE AND RELEASE the **PHOENIX EDUCATION FOUNDATION** and any Staff member, affiliate or volunteer hired by the Foundation from any and all liability to the above named minor. I am fully aware of the risks and potential for harm involved in such classes/events/field trips/excursions, and on behalf of such minor, release from liability the Phoenix Education Foundation and waive any claims such minor may have as a result of an accident, mishap or negligence of the Released Party and/or other party under or affiliated with the Released Party.

PARENT SIGNATURE

DATE



When student information is shared in a way that makes the student publicly identifiable, PIPA requires the Phoenix Education Foundation to obtain parent consent. Sharing this information, for non-profit educational purposes, helps us celebrate the successes of our students with parents, the community and general public.

Giving consent means that we have permission to use your child's personal information (image, grade, samples of work) in the following ways:

- Displays and presentations in the school
- Phoenix's website and social media
- Schoology (Learning Management System)
- Print and electronic publications that provide information about Phoenix and school initiatives or activities (brochures, invitations, reports, newsletters, etc)
- Videos, lessons and student work may be digitally recorded as evidence for staff development or to demonstrate good professional practices. These may be shared with other educational organizations.

This consent does not apply to:

- Use of student information by media or third party organizations. This consent will be expressly provided in a separate form.
- Photographs and recordings taken by parents during school events either on or off Phoenix property.
 - *Parents may take recordings of students at school events. Once parents have taken photographs or videos, Phoenix cannot restrict or limit their subsequent publication or re-broadcasting.*
- The educational use of student information within Phoenix.

Consent for Release:

____ I give the Phoenix Education Foundation consent to use my child's information as described above.

____ I DO NOT give consent to use my child's information as described above.

Name of Student *(please print)*

Name of Parent/Guardian *(please print)*

Signature of Parent/Guardian

Date (YYYY-MM-DD)

*** Consent is valid for the current school year only**

REGISTRATION REQUIREMENTS



1. CITIZENSHIP: REQUIRED – Proof of Legal Name, Citizenship and Alberta residency is mandatory. **Attach copies.**

Legal Last Name:		Legal First Name:	
Canadian Citizenship Document: <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Passport <input type="checkbox"/> Other _____	Foreign Citizenship Documents: <u>AND</u> <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Passport <input type="checkbox"/> Other _____	Residency Documents: <input type="checkbox"/> Work Visa <input type="checkbox"/> Residency Documents <input type="checkbox"/> Expiry _____	

2. PAYMENTS:

a. REGISTRATION FEE: REQUIRED - This fee must be paid at the time of your application. This is \$75.00 for new students, and \$50.00 for returning students. A returning student is one that was registered with Phoenix in the past school year.

b. PLANNED GIVING: OPTIONAL - You can contribute directly to these funds at the time of registration or at any time throughout the year. Thank you for helping to make Phoenix a unique and compassionate place to be!

REGISTRATION FEE (required)	New	<input type="checkbox"/> \$75
Compassion Fund (Optional Donation) - The Compassion Fund is used for cards, thank you gifts, Christmas food hampers, transit passes, or flowers during a time of loss. Your donations make a real difference!		<input type="checkbox"/> \$25 <input type="checkbox"/> \$50 <input type="checkbox"/> \$100
Scholarship Fund (Optional Donation) - We are very proud to present the Venley Conn Literacy Award, the Act of Kindness Award and the Michael Batas Environmental Stewardship Award. Recipients receive gift certificates, books, recognition and more. These great awards are presented annually to Phoenix students.		<input type="checkbox"/> \$25 <input type="checkbox"/> \$50 <input type="checkbox"/> \$100
Special Projects (Optional Donation) - The money raised goes to many various special projects, such as our Creation Studio, classroom refurbishment, the Bees, and the Food Forest garden.		<input type="checkbox"/> \$25 <input type="checkbox"/> \$50 <input type="checkbox"/> \$100
Soaring to Brilliance Fund (Optional Donation) - our new SOARING TO BRILLIANCE fund assists students in achieving their dreams. This fund provides support for learning events and activities outside the academic program we offer through Phoenix. Students must apply and demonstrate need.		<input type="checkbox"/> \$25 <input type="checkbox"/> \$50 <input type="checkbox"/> \$100
Paid By:		TOTAL:

4. CREDIT CARD NUMBER: REQUIRED - I authorize the Phoenix Education Foundation, (Phoenix), to bill the credit card number listed below for any Phoenix event or product(s) that either myself or my student has registered for, participated in, consumed or damaged that exceeds the student's BlendEd or Home Education program allotment. I understand and agree that I am responsible for any outstanding amounts. Withdrawal from Phoenix does not remove this obligation. I hereby give permission for the Phoenix Education Foundation to keep this credit card number on file. This information shall be kept confidential at all times.

Name on card:	MasterCard or Visa	
Card Number:	Expiry Date:	CVC:

*Parent Signature:	Date:	Staff Signature:
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*** Submitting an Application form does not guarantee admission to the school. In accordance with our Admission policy, a Notice accepting or declining your application will be sent to you by email, regular mail, or in person in accordance with our notification schedule ***



**KINDERGARTEN CLASS PREFERENCE
2020/2021**

Our primary offering is the Tuesday / Thursday class.

If there is sufficient interest and registration, we will also open a Monday / Wednesday class.
We require 16 students to run this second kindergarten class.

Please help us plan our classes by indicating your class preference below:

<input type="checkbox"/> 1	I have NO preference and I can attend EITHER the Monday / Wednesday class OR the Tuesday / Thursday class.
<input type="checkbox"/> 2	I can ONLY attend the Monday / Wednesday class.
<input type="checkbox"/> 3	I can ONLY attend the Tuesday / Thursday class.

Student Name: _____

Date: _____