

# RESOURCE MATERIALS PROGRAM POLICY

## **Definition of Terms:**

- **Resource materials** - means any material used by students to master the necessary skills, knowledge and attitudes in a subject, whether text based or otherwise.

## **References:**

This policy references the Education Act sections 16 regarding Diversity and Respect, 17 regarding Language of instruction, 18 regarding Courses, programs of study, etc.

## **Background:**

This policy refers to programs such as Core Crates, the Homeschool Helper backpack program, store resources and textbook rentals offered to parents by the Phoenix Home Education Foundation. These programs may change from time-to-time and are approved by administration.

## **Policy:**

It shall be the policy of the Phoenix Home Education Foundation to operate a Resource Materials Program to make resources available to students on a rental or purchase basis.

1. Computer software may replace textual materials as basic to instruction and may therefore be part of the instructional materials fee.
2. Resources may be provided through a rental agreement or sale.
3. The use of this service shall be optional to students and parents. Persons who wish to rent or purchase resources elsewhere may do so.
4. Parents or guardians shall be made aware of what they are receiving for their money and shall be required to sign a contract for participation in the program upon registration of their student.
5. Fees are due and payable at the time of the signing of the contract for use or sale of resources. Resources will be released upon receipt of payment or when other satisfactory arrangements for payment have been made.
6. Subject to availability, resources may also be made available to non-registered persons.

**Date Reviewed: Feb. 19, 2015**

Board Chair: \_\_\_\_\_

Board Secretary: \_\_\_\_\_

*\* Added definition of terms, the references to the new Education Act and background information. Updated the formatting.*